MACALLAN
CONSTRUCTION

1642 Powers Ferry Road SE | Suite 250 | Marietta GA 30067 (404) 603-8833

RESPONSE TO

REQUEST FOR WRITTEN QUALIFICATIONS FOR TASK ORDER CONTRACTOR SERVICES, GEORGIA INSTITUTE OF TECHNOLOGY (CONTRACT/BID NO. 001-15)

JULY 23, 2014

COVER LETTER

July 23, 2014

Via Email: elizabeth.punch@facilities.gatech.edu

Liz Punch, Manager
Construction Administration
Georgia Institute of Technology
Facilities Design & Construction
955 Fowler Street, N.W.
Atlanta, Georgia 30332-0410

Re: ***Response to Request for Written Qualifications | Task Order Contractor Services Contract/Bid No. 001-15***

Dear Ms. Punch:

Attached please find our response to the above referenced solicitation. As Managing Member of The Macallan Group, LLC, I have carefully reviewed the requirements and have confirmed that we can meet or exceed the insurance, bonding and all other requirements.

The Task Order Contract is great fit for our firm in terms of scope, size and experience and we look forward to the possibility of working with you on this project.

Please don't hesitate to contact me at 404.603.8833 or mike@macallangroup.com with any questions or requests for additional information.

Sincerely,

Michael S. Minutelli
Managing Member

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SECTION ONE

3.4.1 STATEMENT OF INTEREST

The Macallan Group is uniquely positioned to be an asset to Georgia Institute of Technology on the Task Order Contractor Services contract. We will act as an extension of the facilities department with the ultimate goal of streamlining the construction process in the most efficient and effective manner possible. We believe this project is a great fit for our organization in terms of aligning our firm's strengths, experience, and personnel with Georgia Tech's needs and requirements.

Macallan also excels at working in campus environments. The key personnel proposed for this project have direct experience working on the Georgia Tech campus on various projects. We understand the nuances that come with working on an urban campus and we are currently executing work on a number of other campuses around Atlanta.

3.4.2 FIRM DESCRIPTION

The Macallan Group is a versatile general contractor that is known for seamlessly executing complex projects in occupied environments. Based in Atlanta, Macallan takes pride in its ability to tailor custom solutions to meet the challenging and diverse needs of our clients. We were founded by principals that were able to bring together their complementary skills to form a diversified company with the ability and experience not typically found in a commercial general contractor our size. By integrating all aspects of the construction industry, The Macallan Group can execute the most challenging construction projects and deliver the highest quality end-product for the best possible price.

Macallan's management team comes from diverse backgrounds in real estate development, engineering, and general contracting, providing a unique perspective on the needs of our clients. Our goal is to provide value added services to our clients with integrity and professionalism. Macallan's field personnel are some of the most experienced and professional in the southeastern United States. Our employees are trained in the latest building techniques, and are dedicated to providing quality and value to our clients in a safe and environmentally responsible manner.

We are licensed as an unlimited tier General Contractor in Georgia and have bonding capabilities that significantly exceed the stated requirements.

Macallan's areas of expertise include: higher education (including GSU, GT & Emory), clubhouses, multi-family, historic restoration, medical office, parks and recreation, senior/assisted living facilities, tenant improvements and governmental entities.

3.4.3 BASIC COMPANY INFORMATION

The Macallan Group LLC
1642 Powers Ferry Road SE
Suite 250
Marietta, Georgia 30067
mike@macallangroup.com
Michael S. Minutelli

(404) 603-8833 (Office)
(404) 375-5290 (Cell)

12 Years in Business (founded in 2002)

The Macallan Group LLC is an unlimited tier licensed General Contractor (License #GCCO002878) and Principal Michael S. Minutelli is the Qualifying Agent holding the license. ***See Appendix for copy of license.***

E-Verify Work Authorization Verification Program User ID/Registration: MMIN8754 | Date of Authorization: March 30, 2009.

3.4.4 FORM OF OWNERSHIP

The Macallan Group LLC is a Georgia Limited Liability Company. Two principals, Michael S. Minutelli and James L. Rhoden III, each own 50% of the company.

3.4.5 HISTORY AND GROWTH

Founded in 2002 in Atlanta, Macallan has continued to grow despite the economic climate of the past few years. The company's growth strategy has been to grow organically without corporate debt and without seeking equity investments from outside sources.

This strategy has served to foster an approach of attention to detail, excellent customer service, and cost effective construction for Macallan clients. Overhead is kept as low as possible in order to pass those savings on to clients and the company has expended significant effort over the past decade developing a solid stable of subcontractors who provide Macallan with excellent service and quality.

Macallan also embraces a strategy of diversity in terms of the work we pursue. Since the principals have a wide variety of experience, Macallan is active in different types of commercial work including education, office and healthcare. This approach has been an important part of company growth in recent years as Macallan has hired new employees and expanded the company while many others in the industry who had a very narrow focus have been forced out of business by lack of work.

3.4.5 CONTINUED - HISTORY AND GROWTH

Macallan is a relationship based company and a large part of the success experienced to date is attributable to our strategy of forming long term relationships with select clients. We believe strongly in a team approach and offer transparency to clients which they appreciate. At the end of the day, our job is to bring the project in on or under budget and on or ahead of schedule. That is what we strive for and by consistently achieving those goals for our clients, we are able to earn repeat business.

3.4.6 LIST ANY ACTIVE OR PENDING LITIGATION AND EXPLAIN

In the twelve year history of Macallan, we had not had any litigation until May, 2011 when a complaint was filed against Macallan based on commitments made by a former partner without the current owners' knowledge or consent. Macallan had nothing to do with this project, never met the owner, and never had a single employee or subcontractor work on the project.

Our former partner has hired counsel and is actively defending the suit per an indemnity agreement he signed with Macallan. *The case is currently inactive and the party who filed the suit has been non-responsive for over a year.* We anticipate a dismissal of the suit. Please let us know if you have any questions.

3.4.7 FAILED TO COMPLETE WORK OR REMOVED FROM PROJECT

The firm has never been removed from a contract nor has the firm failed to complete a contract as assigned.

3.4.8 GIVE THREE PROFESSIONAL REFERENCES

Emory University Department of Planning, Design, and Construction
Multiple Projects, Emory University Main Campus
July, 2011 – September, 2011 & June, 2012 - September, 2012

Macallan has worked with the Emory University Facilities Department on multiple projects including the Kaminsky Intramural Park Improvements and the Woodruff Physical Education Center ADA improvement projects.

The Kaminsky project included the demolition of an existing structure and the construction of a 1,100 SF field house built to service the intramural program for the entire Emory campus. The scope of work included extensive site work, site parking, underground utilities, and lighting improvements including landscaping and installation of perimeter sports netting.

The Woodruff P.E. Center ADA projects included partially demolishing the existing locker room facilities and reconstructing the facilities to meet all current ADA standards. Additional lobby renovations and scope outside of the locker rooms were included as part of this project. All renovation work was completed in an occupied building with day-to-day coordination between Macallan and the Emory Athletic Department to ensure the seamless ongoing use of the facility.

Charles Rossignol, Project Manager for Design and Construction
Emory University
301 FM Drive, Atlanta, GA 30322
(404) 803-2342 | charles.rossignol@emory.edu

Georgia State University
Current Task Order Contractor - Multiple Projects
March 2014 – Present

Macallan has completed, and is working with Georgia State University on multiple projects including: Sparks Hall Graphics, Football Practice Facility upgrades and the relocation of the Sculpture Studio on Edgewood Avenue. These projects have been contracted both as a task order contractor and through GSFIC hard bid process.

Steve Boswell, Project Manager
Georgia State University Facilities Management Services
34 Broad Street, Suite 1200, Atlanta, GA 30303
(404) 413-0718 | jboswell@gsu.edu

3.4.8 CONTINUED - REFERENCES

Canterbury Court Continuing Care Retirement Community
3750 Peachtree Rd NE, Atlanta, GA 30319
August, 2011 – Present

Canterbury Court is a 300 unit, nine-story, occupied, multi-building, retirement community located in the Buckhead area of Atlanta. In 2011, Macallan was selected as the exclusive contractor to renovate all existing residential units throughout the building on a task order basis. This project requires a great deal of sensitivity in terms of working in an occupied campus setting with over 500 residents and staff on-site every day. We often work nights and weekends as necessary to meet project deadlines.

The facility is an older structure involving multiple buildings across the campus that were completed at different times in different phases and thus is a good fit for Macallan's extensive renovation experience. We see significant similarities in this project and the Georgia Tech Task Order project in terms of working in an occupied environment with tight deadlines on a task order basis.

Andrea Price, Executive Director
Canterbury Court Continuing Care Retirement Community
3750 Peachtree Rd NE Atlanta, GA 30319-1399
(404) 231-8255 | andreaprice@canterburyccrc.org

3.4.9 PROVIDE A STATEMENT OF DISCLOSURE

The Macallan Group LLC has no conflicts of interest.

3.4.10 OFFICE SUBMITTING QUALIFICATIONS

Our firm does not have multiple offices. The project will be managed from our corporate headquarters located at 1642 Powers Ferry Road SE, Suite 250, Marietta, GA 30067. This office location is approximately thirteen miles from the Georgia Tech campus.

All information contained in the qualification statement applies to the entire company.

3.4.11 FINANCIAL RESPONSIBILITY

i. List your total annual billings for each of the past three calendar years:

2011*=$4,069,355 | 2012*=$8,161,334 | 2013*=$11,698,441

**CPA Review Level financials available for review upon request.*

ii. List the contact persons, addresses, and telephone numbers for your insurance carrier and agent.

Insurance Carrier Contact Information:
Ellen Goldstein, Builders Insurance Group
P. O. Box 723099, Atlanta, GA 31139-0099
egoldstein@buildersinsurancegroup.com | (678) 309-4024

Agent Contact Information:
Randy Tanner, President, Tanner, Ballew and Maloof
5775 Glenridge Drive, NE, Building B Suite 400, Atlanta, GA 30328
rtanner@tbmins.com | (404) 917-1914

iii. List the contact persons, addresses, and phone numbers for the firm's bonding company and agent.

Bonding Company Contact Information:
Jason Howser, Bond Manager, Great American Insurance Company
160 Clairemont Avenue, Suite 640, Decatur, GA 30030
jhowser@gaic.com | (404) 334-7780

Bonding Agent Contact Information:
John Earl, Sterling Risk Advisors
2500 Cumberland Parkway, Suite 400, Atlanta, GA 30339
jearl@sterlingra.com | (678) 424-6500

iv. The Task Order Contractor is required to have sufficient bonding capacity for contracts up to one million dollars. See Appendix for a letter documenting bonding capacity of up to $10,000,000.

v. What percentage of your firm's work has been negotiated during the past three years? Ninety percent of the firm's work over the past three years has been negotiated.

vi. Supply firm's Current Ratio (Current Assets/Current Liabilities) experience for the last five years, with a signed affidavit. See Certification Affidavit in Appendix.

2013=1.79 | 2012=1.66 | 2011=1.39 | 2010=1.35 | 2009=0.98

SECTION FIVE

3.4.12 PERSONNEL CAPABILITY

Macallan has one corporate office in Atlanta from which we manage all of our work. Macallan currently has twenty-nine employees, and we maintain close relationships with a wide array of subcontractors which allows us to scale up if needed on a very rapid basis.

Specific classifications and numbers of employees are as follows:

(2) Principals/Company Owners
(3) Project Managers
(2) Estimator
(2) Project Administrators
(7) Superintendents/Foreman
(10) Carpenters/Laborers
(1) Controller
(1) Office Manager
(1) Director of Marketing

Our proposed qualified and available key personnel for this project include Principal Michael Minutelli as the Project Executive in charge, Senior Project Manager Dean de Freitas, Project Manager, Nathan Harbison and Superintendent Allan Willoughby. We believe this group of individuals provides Georgia Tech with a very strong and proven team for task order projects. Each proposed team member is very experienced in their respective roles. Specific information regarding the experience and abilities of each of these four individuals is listed below.

Education/Certifications:

MICHAEL S. MINUTELLI
Principal/
Project Executive

Years in Industry: 18

- BS in Building Construction, Georgia Institute of Technology
- MBA, Georgia State University
- Licensed Unlimited Tier General Contractor, State of Georgia
- LEED Accredited Professional

Background:
Minutelli is a founding Principal of Macallan and has significant construction and operational experience. Prior to founding Macallan, Minutelli worked as a lead project manager for general contractor Brasfield & Gorrie completing a variety of projects including a $30 million high-rise Medical Office Building in Atlanta and a $55 million continuous care retirement community in Columbus, as well as numerous other office, hospitality and healthcare projects. Mike's strengths include value engineering, the organization of more complicated projects, and the ability to find creative solutions to project related issues.

Select Representative Projects:
Georgia State University Task Order Contract | Georgia Tech Paper Science Museum | Emory University PE Building Renovations | Walton High School Concession & Bathrooms | Georgia Tech College of Computing | Canterbury Court CCRC | Emory University | Gwinnett County Neighborhood Stabilization Program | Piedmont Park Expansion | Indian Hills Country Club | Piedmont Driving Club | Phoebe Sumter Medical Center | Spring Harbor CCRC | Bellsouth | Saint Joseph's Hospital | MARTA Medical Center Station

SECTION FIVE

DEAN DE FREITAS
Senior Project Manager

Years in Industry: 25

Education/Certifications:

- BSE in Civil Engineering, Tulane University
- Licensed Utility Manager, State of Georgia
- LEED Accredited Professional

Background:
De Freitas joined The Macallan Group in 2007 and his project management abilities and experience have proven invaluable on every project he has managed. De Freitas has been employed in the Construction Industry for over twenty-five years. Dean began his career with George Hyman Construction Company in Bethesda, Maryland and while at Hyman, he worked in the Foundation Group, primarily on underground heavy civil and specialty foundation projects. He later joined Beers Construction Company of Atlanta, Georgia in 1992, and worked in their Healthcare and Heavy Construction Groups.

Select Representative Projects:
Georgia State University Task Order Contract | Georgia Tech Paper Science Museum | Emory University PE Building Renovations | Walton High School Concession & Bathrooms | Emory University Kaminsky Field house | Gwinnett County | Sterling Estates Assisted Living Facility | Piedmont Park | Indian Hills Country Club | Sandtown Crossing Medical Office Building | Lindbergh City Center | Centers for Disease Control (CDC) | Turner Broadcasting System | Proscenium Office Building | AQUA Condos | Lucent Technologies | Southern Regional Medical Center Emergency Room Expansion

NATHAN HARBISON
Project Manager

Years in Industry: 17

Education/Certifications:

- B.S., Business Administration, South University
- LEED Accredited Professional
- NARI Certified Remodeler

Background:
Harbison has over 17 years experience managing projects in the public and private sectors. Prior to joining Macallan, he worked for Vintage Lumber and Interiors where he was project manager for interior finish projects with values in excess of $2.5M. Nathan's vast experience and attention to detail on high end finish installations compliments our team approach to working with clients on their projects.

From the preconstruction to project completion, Harbison is a team player whose is highly skilled, organized and has the expertise to manage all phases of the project life cycle.

Select Representative Projects:
Georgia State University Task Order Contract | Georgia Tech Paper Science Museum | Walton High School Concession & Bathrooms | Canterbury Court 240-Unit Renovation | Gwinnett County Historic Restoration Project | City of Sandy Springs Nature Preserve Center | Governor's Ridge Office Park Corporate Office Buildout | Key Properties Rental Unit Renovations | Criterion Technology Office Buildout | Waite Cabins | First Pentecostal Church | Bostwicks Furniture Company

SECTION FIVE

ALLAN WILLOUGHBY
Superintendent

Years in Industry: 21

Education / Certifications:

- Associates in Construction Science, Columbus Tech
- LEED B+C, Lead Renovation, Repair and Painting, Asbestos Removal, GSWCC NPDES Level IA

Background:
Willoughby has been in the construction industry for twenty-one years, and a Superintendent for over fifteen years. His project experience has focused mainly on specialty commercial projects in the higher education, municipal, restaurant and hospitality industries. His extensive experience working on campus projects makes him a perfect fit for Georgia Tech's Task Order Contractor Services.

Prior to being promoted to Superintendent, Willoughby was employed as a skilled tradesman, and has experience in self-performing framing and drywall. Allan uses his field knowledge to serve as a resource to the project team, providing guidance and support throughout construction.

Select Representative Projects:
Georgia State University Task Order Contract | Georgia State Training Facility | Georgia State Panther's Den | Georgia State COED Restrooms | Georgia Tech Paper Science Museum | Georgia Tech Health Center Renovation | Georgia Tech President's Suite-Bobby Dodd Stadium | Emory University Covered Walkway | Georgia State Sports Arena | Georgia State Kell Hall | Canterbury Court 240-Unit Renovation | City of Sandy Springs Nature Preserve Center | Clarkston City Hall Annex Historic Renovation | Etowah Water and Sewer | Shoneys Restaurants | Captain D's Restaurants | Kangaroo Fuel Stations

CHUCK SOULANT
Estimator

Years in Industry: 37

Education/Certifications:

- B.S., Engineering Technology Minor, Industrial Engineering, Louisiana State University
- Certified Professional Estimator (CPE)
- American Society of Professional Estimators (ASPE)
- Licensed General Building Contractor, 1999

Background:
Soulant is an experienced veteran of the construction industry with over thirty-seven years of experience. Chuck's expertise is preconstruction estimating. Chuck has held the position of Senior or Chief Estimator for a number of national and regional general contractors since 1987. Chuck's has experience in a multitude of construction sectors including Healthcare, Education, Assisted Living, Multi-Family and Specialty Steel and Concrete Structures.

Select Representative Projects:
Georgia State University Task Order Contract | Georgia Tech Paper Science Museum | Emory University Woodruff PE Center, ADA Improvements | Georgia Tech College of Computing Choral Suite Relocation | Emory University Kaminsky Fieldhouse | GA Gwinnett County Neighborhood Stabilization Program | Sterling Estates Assisted Living Facility | Lee Farm Barn Historic Relocation | Oridan at Willis Mill Apartment Renovation | Clarkston City Hall Annex Historic Renovation

3.4.13
RELEVANT PROJECT EXPERIENCE

GEORGIA STATE UNIVERSITY
Atlanta, Georgia

PROJECT DESCRIPTION
- April 2014 - July 2014
- **Sparks Hall** - Level 5 finish of all hallways in preparation for wall graphics. All work was completed after hours.

OWNER REFERENCE

Steve Boswell, Project Manager
Georgia State University
Facilities Management Services
(404) 413-0718 | jboswell@gsu.edu

PROJECT DESCRIPTION
- June 2014 - July 2014
- **Task Order | Practice Football Facility** - Installation of drink station, ice machine, windscreen and graphics. Three week schedule for commencement to completion.

OWNER REFERENCE

Keith Martin, Project Manager
Georgia State University
Facilities Management Services
(404) 413-1801 | keithmartin@gsu.edu

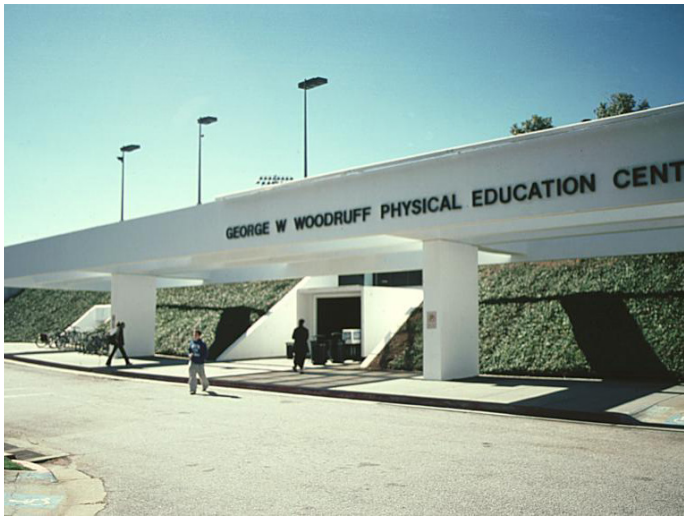
PROJECT DESCRIPTION
- July 2014 - Present
- **Task Order | Sculpture Studio** - Design/build process for the relocation of the sculpture studio from its existing facility into an 80 year old warehouse structure on Edgewood Avenue. Specialized MEP requirements including dust control, ventilation and metal particle controls.

OWNER REFERENCE

Brian Carroll, Senior Construction Project Manager
Georgia State University
Facilities Management Services
(404) 413-0730 | bcarroll@gsu.edu

ARCHITECT REFERENCE
GSU In House

3.4.13
RELEVANT PROJECT EXPERIENCE



GEORGIA INSTITUTE OF TECHNOLOGY
Atlanta, Georgia

PROJECT DESCRIPTION
- September 2012 - March 2013
- 2,500 SF renovation to the existing International Paper Science Museum. Macallan completed the interior demolition, foundation stabilization and a complete refinish of all interiors while the building remained occupied.
- Met and exceeded owner expectations for cost, quality and schedule.

OWNER REFERENCE
James J. Hummel
Georgia Institute of Technology Facilities
(404) 894-6063 | james.hummel@facilities.gatech.edu

ARCHITECT REFERENCE
Steve Smoak
Smoak Designs, Inc.
(770) 955-2800 | ssmoak@smoakdesigns.com

EMORY UNIVERSITY
Atlanta, Georgia

PROJECT DESCRIPTION
- June 2012 - September 2012
- The Woodruff P.E. Center ADA Improvements project involved approximately 3,000 SF of renovated space inside an existing, occupied building. The scope included partially demolishing the existing locker room facilities and reconstructing the facilities to meet all current ADA standards.
- Met and exceeded owner expectations for cost, quality and schedule.

OWNER REFERENCE
Charles Rossignol
Emory University
(404) 803-2342 | Charles.Rossignol@emory.edu

ARCHITECT REFERENCE
Lucy Williams RID, IIDA
Heery Design
(404) 881-9880 | lwilliams@heery.com

SECTION FIVE

CANTERBURY COURT CCRC
Atlanta, Georgia

PROJECT DESCRIPTION

- August 2011 - Present
- Task Order Project
- 300 unit, occupied, multi-building, high rise retirement community.
- Demolition and interior renovation of over 100 different task order projects that include residential units as well as lobby, kitchen and exterior renovations.
- Met and exceeded owner expectations for cost, quality and schedule.

OWNER REFERENCE
Andrea Price
Canterbury Court CCRC
(404) 231-8255 | andreaprice@canterburyccrc.org

ARCHITECT REFERENCE
David Hale
CNNA Architects, Inc.
(404) 522-5771 | dhale@cnna.com

EMORY UNIVERSITY
Atlanta, Georgia

PROJECT DESCRIPTION

- July 2011 - September 2011
- Demolition and construction of new 1,100 SF field house. The scope of work included extensive sitework, siteparking, underground utilities, and lighting improvements including landscaping and installation of perimeter sports netting.
- Met and exceeded owner expectations for cost, quality and schedule.

OWNER REFERENCE
Charles Rossignol
Emory University
(404) 803-2342 | Charles.Rossignol@emory.edu

ARCHITECT REFERENCE
Rick Glassman
Cuttlefish Studio
(404) 386-9276 | rick@thecuttlefishstudio.com

3.4.14 SAFETY INFORMATION

The Macallan Group LLC's EMR over the past three years averaged .93.
Yearly rates were: 2013 = .93 | 2012 = .93 | 2011 = .93

See Appendix for EMR letter.

3.4.15 STATEMENT OF FIRMS SPECIAL CAPABILITIES

Personnel - We believe the project Superintendent to be the most critical factor in successfully executing task order work. We are confident that few Superintendents are better suited for this type of work than our proposed Superintendent Allan Willoughby. Allan has completed several projects on the Georgia Tech campus and has vast experience working in occupied spaces. His support team of Minutelli (Project Executive) de Freitas (Senior Project Manager) and Harbison (Project Manager) have all successfully worked together with Willoughby on similar projects. Macallan's commitment to utilize an outstanding Superintendent and proven Management team is a significant differentiator from our competitors.

Working Superintendent /Self-Perform Capabilities - Our proposed Superintendent Allan Willoughby is a hands-on working Superintendent that is capable of leading our self-perform crews and working with his tools. The nature of task-order work requires the GC to have the ability to self-perform scope gaps between subcontractors and this is an area where Willoughby and the Macallan crews excel. Demolition, concrete, carpentry, doors, hardware and specialties are scope areas, to name a few, where Macallan self-perform crews can expedite the overall project schedule. Our working crews also give Willoughby the ability to manage multiple projects at once to ensure supervision costs for each project are kept as low as possible.

Extension of the Facilities Department - The role of our project team is to act as an extension of the Georgia Tech Facilities department. The Macallan project team has proven its ability to streamline the construction process on task order projects. We understand the difficulty facilities departments face in managing multiple projects and our team is committed and prepared to execute the task order contract in a manner that decreases workload for the facilities personnel involved. This management style includes turning around pricing quickly and accurately, avoiding project issues with proper preconstruction and preplanning efforts, and preparing for meetings in a way that allows the Facilities PM to have a full grasp of the project while at the same time not creating more work.

Experience - We have extensive experience on past projects similar to the type of work that will be completed at Georgia Tech. All the members of our team previously worked for some of the largest and most respected general contracting firms in the Southeast. Thus we understand and embrace the importance of systems, reporting, professionalism, and accountability and pride

3.4.15 CONTINUED - STATEMENT OF FIRMS SPECIAL CAPABILITIES

ourselves on our proven ability to implement these systems and procedures. Macallan offers Georgia Tech the optimal combination of big contractor experience with all the benefits of excellent small company customer service.

Professionalism, Systems and Procedures - From detailed accounting, cost tracking, and reporting systems to a standardized punch and warranty process, Macallan has developed an approach to systems and procedures that our clients tell us differs substantially from other competitors in the marketplace. We feel this is a competitive advantage that better allows us to keep the Owner informed and to manage our costs through the course of the project in order to maximize value.

Non-Discrimination Policy - Macallan maintains a strict non-discrimination, equal opportunity employment policy. A detailed protocol outlining both our policy and the process for reporting any violations is contained in our employee handbook which all employees receive upon employment.

Safety - Safety is a critical part of any project. Macallan takes safety considerations very seriously and employs a third party risk management firm to do weekly evaluations on all project sites. Safety extends not only to our employees and subcontractors but to the public. In a campus setting we will take extra precautions to make sure that our work area is well defined and that no risks are created.

Sustainability and the Environment - Macallan is committed to environmentally friendly and sustainable building practices whenever possible. Each of our principals is a LEED Accredited Professional. In addition, Macallan has extensive experience incorporating green technologies into projects.

Historic Preservation - Macallan is a champion for historic preservation and has received Contractor of the Year Award for Historical Preservation from the National Association of the Remodeling Industry. The most significant historical preservation project completed by Macallan was The Bricks in Roswell, GA which totaled more than $3.5 Million in construction costs. Other Historic Preservation projects include relocating a 150 year old barn for the Gwinnett County Historical Society, Sandy Springs Lost Corner House, and most recently the city of Clarkston's City Hall Annex building that was recently awarded Excellence in Rehabilitation from the Georgia Trust.

APPENDIX | CERTIFICATION AFFIDAVIT

STATE OF GEORGIA

COUNTY OF COBB

CERTIFICATION AFFIDAVIT

PERSONALLY APPEARED before me the undersigned officer, duly authorized to administer oaths, Michael S. Minutelli (hereinafter referred to as "Affiant"), who being duly sworn according to law, deposes and says on oath as follows:

I hereby certify that the Macallan Group LLC demonstrates a commitment to safety with regard to Worker's Compensation by having an Experience Modification Rating (EMR) average of less than 1.2 over the last three years. ***See EMR letter in Appendix.***

I hereby certify that The Macallan Group LLC has sufficient bonding capacity for anticipated total cost of work and our surety and insurance companies are in the current Department of Treasury's listing of approved Sureties (Department Circular 570). All insurance and bonds will be obtained through a company licensed by Georgia Insurance Commissioner to transact the business of insurance in the State of Georgia for the applicable line of insurance. The company is an insurer (or qualified self-insurers or group self insureds, a specific excess insurer providing statutory limits) with an A.M. Best Financial Strength rating of "A" or better with an A.M. Best Financial Size Category of Class V or larger. ***See Bonding letter in Appendix.***

I hereby certify that The Macallan Group LLC has a current Builder's Risk Insurance Policy.

I hereby certify that The Macallan Group LLC has a current Contractor's Public Liability Insurance Policy, and our firm is insurable in the following amounts: Bodily injury, including death- limits of $1,000,000 for each incident. Property Damage- limits of $2,000,000 for each incident and $5,000,000 for the aggregate of operations. The Owner reserves the right to require additional limits and/or coverage for actual contract. ***See Certificate of Liability Insurance in Appendix.***

I hereby certify that The Macallan Group LLC has sufficient cash flow to undertake the project as evidenced by the following ratios (Current Assets/Current Liabilities):

2013=1.79 | 2012=1.66 | 2011=1.39 | 2010=1.35 | 2009=0.98

I hereby certify that The Macallan Group LLC has all necessary, valid, and current license (including a valid and current Georgia General Contractor's License) to do business in the State of Georgia. ***See copy of License in Appendix.***

Sworn to and subscribed before me this
23rd day of July, 2014.

Danica Buckley
Notary Public
My Commission Expires:

02/27/18

[NOTARY SEAL]

DANICA BUCKLEY NOTARY PUBLIC COBB COUNTY, GA

DANICA BUCKLEY
Notary Public, Cobb County, Georgia
My Commission Expires February 27, 2018

BY: THE MACALLAN GROUP, LLC

Signature of Affiant

Michael S. Minutelli, Managing Member
Name and Title

APPENDIX | EMR LETTER

TANNER, BALLEW AND MALOOF, INC.

5775 GLENRIDGE DRIVE, SUITE B-400
ATLANTA, GEORGIA 30342-1372
PHONE: 404-917-1928
FAX: 404-252-8834
DCANTRELL@TBMINS.COM WWW.TBMINS.COM

May 5, 2014

Mike Minutelli
The Macallan Group, LLC
1642 Powers Ferry Rd Suite 250
Marietta, GA 30067

RE: Workers' Compensation Experience Modification

Dear Mike:

Please be advised that the Workers' Compensation Experience Modification history is as follows:

2013 – .93
2012 – .93
2011 – .93

If you have any questions, please do not hesitate to contact our office.

Sincerely,

Debbie Cantrell

Debbie Cantrell, CPCU
Account Manager

APPENDIX | BONDING LETTER

STERLING
RISK ADVISORS

January 31, 2014

RE: The Macallan Group – Surety Prequalification

To Whom It May Concern:

I am pleased to confirm that The Macallan Group is a valued surety client of the Sterling Risk Advisors and the Great American Insurance Company. In our opinion, The Macallan Group is capably managed and equipped and financially qualified to successfully perform the work they undertake.

Great American Insurance Company is prepared to issue Bid, Performance and Payment Bonds on behalf of The Macallan Group up to $5,000,000 on any single project, within an aggregate limit of $10,000,000 and they would favorably consider bonds in excess of these limits on a case-by-case basis. Issuance of any bonds by the surety is subject to its satisfactory review of the contract documents, bond forms, project financing and their normal underwriting requirements at the time bonds are requested.

Great American Insurance Company is rated A/XIII (Excellent) by the A.M. Best Company and is certified as an acceptable surety by the U.S. Department of the Treasury.

I am a licensed and appointed agent of the Great American Insurance Company and hold their power-of-attorney to issue Bid, Performance and Payment Bonds on behalf of our mutual clients.

We offer you our highest recommendation for The Macallan Group.

Very Truly Yours,

John Earl
Attorney-in-Fact, Great American Insurance Company

CC: Mike Minutelli, The Macallan Group
Chester Barnes, Great American Insurance Company, Atlanta, GA

COMMERCIAL, PROFESSIONAL & PERSONAL INSURANCE | SURETY | EMPLOYEE BENEFITS | RISK MANAGEMENT

2500 CUMBERLAND PARKWAY • SUITE 400 • ATLANTA, GA 30339
TELEPHONE: 678.424.6500 • FAX: 678.424.6501 • WWW.STERLINGRISKADVISORS.COM

MACAGRO-01 DCANTRELL

CERTIFICATE OF LIABILITY INSURANCE

DATE (MM/DD/YYYY): 2/3/2014

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER.

IMPORTANT: If the certificate holder is an ADDITIONAL INSURED, the policy(ies) must be endorsed. If SUBROGATION IS WAIVED, subject to the terms and conditions of the policy, certain policies may require an endorsement. A statement on this certificate does not confer rights to the certificate holder in lieu of such endorsement(s).

PRODUCER	CONTACT NAME:	
Tanner, Ballew and Maloof, Inc. Suite B-400 5775 Glenridge Dr. NE Atlanta, GA 30328	PHONE (A/C, No, Ext): (404) 252-8860	FAX (A/C, No): (404) 252-8834
	E-MAIL ADDRESS:	

INSURER(S) AFFORDING COVERAGE	NAIC #
INSURER A : Selective Ins Co of the SE	39926
INSURER B : Builders Insurance Co	10704
INSURER C :	
INSURER D :	
INSURER E :	
INSURER F :	

INSURED

The Macallan Group, LLC
1642 Powers Ferry Rd Suite 250
Marietta, GA 30067

COVERAGES **CERTIFICATE NUMBER:** **REVISION NUMBER:**

THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.

INSR LTR	TYPE OF INSURANCE	ADDL INSR	SUBR WVD	POLICY NUMBER	POLICY EFF (MM/DD/YYYY)	POLICY EXP (MM/DD/YYYY)	LIMITS	
A	GENERAL LIABILITY X COMMERCIAL GENERAL LIABILITY CLAIMS-MADE X OCCUR GEN'L AGGREGATE LIMIT APPLIES PER: POLICY X PRO-JECT LOC			S 2059145-01	2/1/2014	2/1/2015	EACH OCCURRENCE DAMAGE TO RENTED PREMISES (Ea occurrence) MED EXP (Any one person) PERSONAL & ADV INJURY GENERAL AGGREGATE PRODUCTS - COMP/OP AGG	$ 1,000,000 $ 100,000 $ 5,000 $ 1,000,000 $ 2,000,000 $ 2,000,000
A	AUTOMOBILE LIABILITY X ANY AUTO ALL OWNED AUTOS SCHEDULED AUTOS HIRED AUTOS NON-OWNED AUTOS			S 2059145-01	2/1/2014	2/1/2015	COMBINED SINGLE LIMIT (Ea accident) BODILY INJURY (Per person) BODILY INJURY (Per accident) PROPERTY DAMAGE (PER ACCIDENT)	$ 1,000,000 $ $ $
A	X UMBRELLA LIAB X OCCUR EXCESS LIAB CLAIMS-MADE DED RETENTION $			S 2059145-01	2/1/2014	2/1/2015	EACH OCCURRENCE AGGREGATE	$ 5,000,000 $ 5,000,000
B	WORKERS COMPENSATION AND EMPLOYERS' LIABILITY ANY PROPRIETOR/PARTNER/EXECUTIVE OFFICER/MEMBER EXCLUDED? Y / N (Mandatory in NH) If yes, describe under DESCRIPTION OF OPERATIONS below	N / A		WCV0022835 08	2/1/2014	2/1/2015	X WC STATU-TORY LIMITS OTH-ER E.L. EACH ACCIDENT E.L. DISEASE - EA EMPLOYEE E.L. DISEASE - POLICY LIMIT	$ 1,000,000 $ 1,000,000 $ 1,000,000

DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES (Attach ACORD 101, Additional Remarks Schedule, if more space is required)

CERTIFICATE HOLDER

For Information

CANCELLATION

SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS.

AUTHORIZED REPRESENTATIVE

Randall D. Tanner

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APPENDIX | GC LICENSE

STATE OF GEORGIA
Brian P. Kemp, Secretary of State
Board for Residential and General Contractors
General Contractor Company

License No. GCCO002878 Status: Active

The Macallan Group, LLC
1642 Powers Ferry Rd
Suite 250
Marietta GA 30067

Expires: 6/30/2016
Issued: 9/7/2010

Real-time license verification is available at sos.georgia.gov/PLB